

Dr. Cheryl D. Jackson-Lewis

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OBJECTIVE

To serve in a pivotal role in the educational arena whereby, I can utilize my formal training and experiences to enhance student success & institutional effectiveness.

EDUCATION

Doctorate of Education (Ed.D.) in Urban Education with a concentration in Educational Leadership and Policy Studies

Dissertation: A Comparison Study of Urban Disadvantaged Community College Students: Talent Search Participants v. Non-Talent Search Participants
Temple University, Philadelphia, Pennsylvania 1982

Master of Arts (M.A.) in Administration with a concentration in Student Personnel

Thesis: Public Relations for a Comprehensive Counseling and Referral Service: "Recruitment"
Antioch University, Philadelphia, Pennsylvania 1979

Bachelor of Arts (B.A.) in Psychology

Temple University, Philadelphia, Pennsylvania 1977

RELEVANT COURSEWORK

- Theories & Techniques of Administration & Management
- Career Development & Personal Growth
- Problem-Solving & Creativity
- The Individual & Groups
- Organizational Development
- Management Information Systems (MIS)
- Managerial Finance
- Leadership & Training
- Organizations in Action
- Personnel Administration
- Research and Statistics
- Home, School and Community Relations
- Secondary School Administration
- Methods & Materials- Learning Disabled Children I & II
- Introduction to Exceptional Children
- Internship in Mental Retardation
- Virtual Reality

PROFESSIONAL CREDENTIALS

1994-2018

Superintendent License

Principal License (Grades K-12)

Exceptional Children Program Administrator Certification (K-12)

Mentally Handicapped (Grades K-12) and Cross Categorical Certification (Grades K-12)

PROFESSIONAL WORK EXPERIENCE

Research Associate

2014-

Center for Excellence in Remote Sensing Education and Research (CERSER)
Elizabeth City State University, Elizabeth City, North Carolina

My current role consist of identifying, collecting, and disseminating data pertinent to Science, Technology, Engineering and Mathematics (STEM) career opportunities for secondary school, undergraduates and graduate students. Assist in the identification, recruitment & retention of STEM staff and faculty. Serve as a research mentor to Computer Science/Math Education undergraduate researchers.

Review and interpret STEM Program Solicitations as well as make recommendations on those programs which best met the needs of the Center of Excellence in Remote Sensing Education and Research (CERSER). Moreover, write &/or assist the Principal Investigator in writing grant proposals as well as conduct internal evaluations of funded grants.

**Principal Investigator/Director of TRIO Programs,
Educational Talent Search and McNair Scholars**

1992-2012

Elizabeth City State University, Elizabeth City, North Carolina

The PI/Director of TRIO Programs provided programmatic leadership, planning, financial management and personnel administration for TRIO Programs. These programs which served 900 precollege students annually and 28 undergraduate students, per cohort were designed to help participants reach their maximum educational potential by providing them with resources and skills that would enable them to: (1) successfully meet the challenges of the 21st century, (2) make sound career decisions, and (3) pursue postsecondary opportunities and rewarding professions/trades. In addition, the Ronald E. McNair Postbaccalaureate Achievement Program had four major goals: (1) to improve participants' grade point average, (2) to provide opportunities for research and other scholarly activities, (3) to enhance the participants' likelihood of admission to a graduate school of their choice and (4) to prepare undergraduate students for success in graduate school.

The PI/ Director of TRIO Programs reported directly to the Provost/Vice Chancellor of Academic Affairs. The PI/Director of TRIO Programs' immediate subordinates were: (1) Coordinator, Guidance and Counseling, (2) Coordinator of Research & Scholarly Activities, (3) ten Faculty Research Mentors, (4) Tutorial Coordinator, (5) Career Guidance and Placement Officers (currently known as Human Services Practitioners), (6) Tutor/Mentors, (7) two Administrative Support Associates, and (8) two Residential Assistants/Office Assistants.

As the Principal Investigator (PI)/Director of TRIO Programs, I was responsible for hiring, training and evaluating all TRIO personnel, writing and securing grants and contracts; preparing annual reports, concept papers and other reporting documents mandated by the University and U.S. Department of Education. Moreover, I served as the liaison between TRIO participants and various educational units (public schools, undergraduate and graduate institutions).

Interim Associate Vice Chancellor for Academic Affairs

2005-2006

Elizabeth City State University, Elizabeth City, North Carolina

My responsibilities included (but were not limited to): (1) working closely with the Vice Chancellor for Academic Affairs, Executive Assistant to the Vice Chancellor for Academic Affairs, Executive Office Assistant for Academic Affairs, Deans, Departmental Chairpersons, Program Directors, and other units and areas of the University; (2) assisting the Vice Chancellor for Academic Affairs in coordinating activities, faculty, staff and program development; (3) promoting student success, building school and community relations, and assisting with the overall management and operation of the Division of Academic Affairs; (4) preparing correspondences and reports relating to general University functions; (5) answering correspondences and reports relating to faculty and academic matter; (6) serving as representative to committees and groups on and off campus; (7) counseling students who have special academic problems, and (8) attending various public relation functions for the University.

I had administrative and management responsibility for the following units: Center for Teaching Excellence, Center for Research & Evaluation, Continuing Education, Weekend and Graduate Programs, Educational Talent Search, Honors Program, Mathematics, Science Education Network (MSEN), McNair Postbaccalaureate Achievement, Military Science, WRVS-FM Radio & W18BB TV Station, Student Support Services, Summer School, and the Upward Bound Program.

Director of Special Programs

1990 -1992

Elizabeth City State University, Elizabeth City, North Carolina

My role and responsibility was to provide guidance and supervision for the Upward Bound Program and Student Support Services Program. This Unit provides services to sixty-five (65) 8-12 grade students and 200 freshmen and sophomore undergraduate students. The goal of this unit is to assure that students enter into and successfully graduate from a postsecondary institution.

A variety of supportive services was provided such as counseling, academic and cultural enrichment, tutoring, early alert and warning system, assistance in financial aid, academic advising and more. Supervision and training was provided for an Administrative Support Associate, Coordinator for the Upward Bound Program, Coordinator for Student Support Services Program, an English Instructor, Science Instructor, Math Instructor, Foreign Language Instructor, and two resident assistants and various college work-study students.

I was responsible for writing, securing and maintaining grants for Student Support Services and Upward Bound Programs and preparing annual reports, concept papers and other reporting documents required by the University and Department of Education; attended U.S. Department of Education sponsored trainings as well as represented the program at state, regional and/or national conferences.

Director of Upward Bound Program

1989-1990

Temple University, Philadelphia, Pennsylvania

As the Director of Upward Bound Program at Temple University, it was my role and responsibility to develop and oversee pre-college program activities for sixty (60) Upward Bound students in grades 8 -12. I provided leadership and supervision for a Counselor, Language Arts Instructor/Coordinator, Science Instructor, Math Instructor, Social Studies Instructor, Secretary and a resident assistant.

Director of the New Jersey Youth Corps

1986-1989

Atlantic Community College, Atlantic City, New Jersey

The New Jersey Youth Corps Program is an instructional and community service program for high school dropouts between the ages of 16-25. The curriculum was driven by the General Educational Development Test (GED) with the goal of having each student completing a high school diploma and ultimately becoming self-sufficient and gainfully employed.

As the Director, it was my responsibility to provide staff training, monitor program services for contractual compliance, and evaluation of the effectiveness of the New Jersey Youth Corps Program at Atlantic Community College (currently known as Atlantic Cape Community College). My staff consisted of a number of professionals such as basic skills instructor(s), an employability skills instructor, counselor(s), crew leader(s), and a job developer/coordinator.

Talent Search Counselor

1985-1986

Cumberland County College (CCC), Vineland New Jersey

At Cumberland County College (CCC), my responsibilities included providing academic, financial, career, or personal counseling including advice on entry or re-entry to secondary or postsecondary programs, career exploration and aptitude assessment, tutorial services, information on postsecondary education, exposure to college, information on student financial assistance, assistance in completing college admissions & financial aid applications,

assistance in preparing for college entrance exams, mentoring, special activities for high school students and workshops for the families of 350 participants. I also served as the Coordinator of CCC's 1st Annual Essay Contest.

Program Analyst 1982-1985
Crisis Intervention Network, Inc., Philadelphia, Pennsylvania

Crisis Intervention Network, a non-profit organization was designed to provide community action and gang war prevention. As a Program Analyst, I analyzed the effectiveness of the organization's efforts in curtailing gang war involvement and violence in the streets of Philadelphia. Responsibilities also included hosting and/or sponsoring professional development training for staff (field workers, probation officers, etc.) and working with local community based organizations to strengthen their community outreach programming.

Executive Administrative Assistant 1980-1981
Opportunity Board of Montgomery Co. Inc., Ambler, Pennsylvania

The Opportunity Board of Montgomery Co., Inc. is a diverse grassroots organization designed to impact policy making decisions as it relates to education, childcare, and housing for residents living in Montgomery County, Pennsylvania. My role as the Executive Administrative Assistant was to work closely with the Executive Director in all administrative aspects including supervise and direct staff and programs. Specific duties included (1) assisting the organization in having a clear understanding of the policies and procedures of the Federal Register and Office of Management and Budget (OMB), (2) to identify funds for programming for the Opportunity Board of Montgomery County, (3) design and/or maintain a reporting format and system to be used by all Component Programs, (4) monitor programs goals and progress, (5) provide reports to the Executive Director and the Board of Director, (6) provide technical assistance and in-service training as needs are identified, (7) review and/or maintain Personnel and Administrative Policies, as well as implement procedural changes to effect necessary transformation, and (8) act on behalf of the Executive Director and/or for the Board of Directors.

Project Director-Talent Search Project 1979-1980
Philadelphia Opportunities Industrialization Center (OIC), Philadelphia, Pennsylvania

Philadelphia Opportunities Industrialization Center's mission is to assist the unemployed, the underemployed, the homeless and disadvantaged youth and adults to achieve self-sufficiency and empowerment, primarily through education, training, job placement, and through supportive services such as housing and economic development.

The project director coordinated, implemented, and facilitated services to low-income, potential first-generation and/or special needs youth with technical assistance and support in regards to access to colleges and Universities. Furthermore, the director ensured mandated guidelines and regulations were met; wrote and submitted proposals for grant funding; assessed students, program, and employees performance; submitted year-end reports to the U.S. Department of Education; managed an annual budget of \$97,578; directly supervised and trained four (4) program staff; actualized commitment to academic excellence, diversity, student success, and retention; maintained student records, files and databases; collaborated with faculty, staff and departments within the organization and with targeted public schools.

Career Guidance & College Placement Counselor 1978-1979
Philadelphia Opportunities Industrialization Center (OIC), Philadelphia, Pennsylvania

As the Career Guidance & College Placement Counselor for the Talent Search Program, I was responsible for identifying, recruiting, and maintaining a caseload of 500 qualified youth. I provided counseling, and academic support services such as developing and facilitating career day fairs, after-school activities, personal development workshops, cultural enrichment trips, and college visitations for Talent Search participants.

House Parent 1977-1978
Philadelphia Opportunities Industrialization Center (OIC), Philadelphia, Pennsylvania

As a House Parent, I provided daily care for juveniles living in a residential state funded program. Responsibilities included: preparing meals, handling laundry, assisting with homework, serving as liaison between Philadelphia public schools and the court system, provided transportation to counseling, doctors, home visits, & recreational activities, and completed daily reports/paperwork, as well as other related duties.

Service Area Coordinator (VISTA Volunteer) 1977-1978
Center for Literacy, Philadelphia, Pennsylvania

The Center for Literacy is the nation's largest community-based nonprofit literacy provider, and the first in Pennsylvania. Its mission is to provide a wide range of literacy services, including reading, writing, math, life and work skills, to help a diverse population of learners meet their needs and achieve their personal and employment-related goals. As a VISTA Volunteer, I taught adult learners to read for pleasure and employment. In addition, I assisted the adult learners in improving their basic skills and employability skills.

Client Care Worker 1976-1976
Woodhaven Center, Philadelphia, Pennsylvania

The Woodhaven Center provided day training for adults and individuals with multiple physical disabilities, and/or developmental disabilities. Services included mental & developmental information & referral services, education, recreation and residential care. At Woodhaven Center, I served as a client care worker for cognitive delayed development teens & adults. It was my role to assure that their basic needs and welfare were being addressed.

Psychological Test Administrator (Internship) 1976-1976
Holmesburg Prison, Philadelphia, PA

I administered psychological inventory tests to male prisoners in the Work Release Program (WRP).

TEACHING EXPERIENCE

Reading/Language Arts Tutor 2012-2013
Proctor for EOGs
P.W. Moore Elementary School, Elizabeth City, North Carolina

Tutored elementary school students in Reading and Language Arts and serve as Proctor for the End of Grade (EOG) Exam in Math and Language Arts.

Adjunct/Graduate Faculty 2006
Elizabeth City State University, Elizabeth City, North Carolina

Taught a graduate school course entitled, Home, School and Community Relations, a core course in the Masters of School Administration (MSA) curriculum.

ESL/Basic Skills Instructor 1988-1989
Atlantic Community College, Mays Landing, New Jersey

Taught English as a Second Language and basic skills to limited English speaking students.

Adjunct Faculty 1987-1988
Atlantic Community College, Mays Landing, New Jersey

Taught Freshman Seminar courses for entering freshman and transfer students.

Assistant Professor 1985-1986
West Chester State University, West Chester, PA

Taught Group Dynamic course for graduate students preparing for their principal certification.

Adjunct Faculty
Antioch University, Philadelphia, PA

1984-1985

Reviewed, critiqued and evaluated life experience portfolios for students wishing to earn college credits hours towards a baccalaureate degree.

Substitute Teacher
School District of Philadelphia

1981-1982

Taught grades K-12 when teachers were absent from class.

CURRICULUM DEVELOPMENT

Prepared, wrote and presented the *Intent to Plan a New Degree for the Master's in School Administration* to the Curriculum Committee; prepared, wrote and presented to the Board of Trustees the *Request for Authorization to Establish a New Degree Program for the Master's Degree in School Administration (MSA) Program*. Designed the MSA curriculum framework; designed and taught EDUC 612 DL-Home, School & Community Relations; wrote syllabus for ELP 606 Leadership, Change & Organizational Development, co-authored ELPS 603 School Improvement, Planning, Management and Evaluation & ELPS 698 -699 Internship in School Administration I & II; identified and selected textbooks and potential faculty for the MSA Program; **received approval from the University of North Carolina General Administration to establish a Master of School Administration degree at Elizabeth City State University (2006).**

KNOWLEDGE, SKILLS & ABILITIES

Academic, Personal, and Career Advisement

Access, Equity & Retention and Graduation:

Diversity; Digital Divide; Dropout Prevention; Exceptional Children; Institutional Effectiveness; Instructional Leadership; Meta-cognition/Neuroscience; Organizational Development; School, Family and Community Involvement: Creating a Climate of Student Success; Science, Technology, Engineering and Mathematics (STEM)

Actively Involved in a Number of Professional, Civic and Social Organizations

Assessment & Strategic Planning

Budget Preparation & Fiscal Management (over \$13 million in grants and contracts)

Community Relations & Parental Involvement

Curriculum Development

Financial Aid/Financial Literacy

First Year Experience and Freshmen Orientation

Grants, Sponsored Programs, and Contracts

Greek Life

Marketing and Special Events Planning

Publications- articles, brochures, concept papers, dissertations, journals, newsletters, thesis and webpages

Recruitment, Retention and Graduation (including early alert & exit interviews)

Research, Data Analysis and Evaluation

Resource Management

Study Abroad and Volunteerism (e.g. - VISTA Volunteer)

Supervision of Faculty, Staff and Students

Teaching

- Grades K-12), Undergraduates (Freshman Seminar; Graduate School Preparation), Graduate students (Group Dynamics; Home, School and Community Relations), and Adults (Basic Skills, ESL, GED, and Literacy Skills)

Technology competencies

- Hardware (PC, Apple, Smart Phones & array of office equipment)
- Software platforms (Microsoft Office, BANNER, BlackBoard, GoDaddy (website builder & maintenance program) RAMsES, SCIQUEST, Weave-Online, various forms of social media, etc.)

PROFESSIONAL DEVELOPMENT

GRE Test Preparation Workshop for Campus Educators, 2015

Youth Mental First Aid, 2015

U.S. Coast Guard Boat Safety, 2015

Malcolm Baldrige National Quality Award Examiner Training, 2012

Association on Higher Education and Disability (AHEAD) Training: Students with sensory and/or Physical Disabilities, 2011

American Association of Blacks in Higher Education, Educational Collaborations and Networks: Bridges to Learning and Leading, Annual Conference, 2010

Women Administrators in North Carolina Higher Education, When the Economy Recovers, Will You Be Ready to Take Advantage of New Opportunities?, 2010

American Association of Blacks in Higher Education: Leadership Mentoring Institute, Miles College, 2009

National Association of Student Affairs Administrators in Higher Education (NASPA): Improving Supervisory Effectiveness through Human and Fiscal Management Strategies that Work, 2009

Council for Opportunities in Education, Legislation & Regulations Seminar for New & Experienced TRIO Managers, 2009

Southern Association of Educational Opportunity Program Personnel's (SAEOPP) Priority 3-Assessment of Students Needs: Proven Retention & Graduation Strategies; and the Use of Educational Technology, in Order to Design and Operate a Model TRIO Project, 2007

15th Annual Model Schools Conference, International Center for Leadership in Education, 2007

Southern Regional Education Board (SREB), Leadership Module: Personalizing the Learning Community, 2006

North Carolina Association of Supervision and Curriculum Development Annual Conference, “Architects of Change: Building AYP Success for Every School, 2005

North Carolina Access Network (NCAN), College Access Conference, 2005

People to People Ambassador Programs: Teacher Education Delegation, Beijing and Kunming, China, 2005

Cambridge Testing Services’ Professional Development Certification, Shaw University, 2005

Best Practices in Educational Leadership, East Carolina University, 2004

Executive Leadership Summit, Hampton University, 2003

Chancellor’s Leadership Development Institute, Elizabeth City State University, 2003

Penn State TRIO Training Institute, Retention, Graduate School Preparation and Program Management, 2002

GRE Test Preparation Workshop for Campus Educators, Educational Testing Service, 2002

American Council on Education- 58th National Leadership Forum, Advancing Women’s Leadership: Styles, Strategies, and Tools, 2001

Retention through Resiliency: A Framework for TRIO Educators, 2000

National Association for Women in Education: Academy of Negotiating Institutional Change, 2000

National Association for Women in Education: Academy of Leadership in Higher Education, 1999

Counseling: The Big Picture Approach, ASPIRE, 1999

Technology and Curriculum, University of Washington, 1999

Excellence through Understanding: Learning Disabilities Simulation and Expanding Postsecondary Options for Minority Students with Disabilities, AHEAD, 1998

BRIDGES: Academic Leadership Program for Women, University of North Carolina at Chapel Hill, 1995

Guardian Ad Litem Certification, 1995

National Institute for Leadership Development, Maricopa Community College, 1987

Tutor & Senior Literacy Tutor Certification (Laubach- National Affiliation for Literacy Advance), 1977

PUBLICATIONS

Jackson-Lewis, Cheryl (Reviewer). Journal of African American Males in Education (JAAME). *Inaugural Issue*, Vol. Issue 1, Feb/Mar 2010

Jackson-Lewis, Cheryl (Reviewer). Journal of African American Males in Education (JAAME). *Inaugural Issue*, Vol. Issue 2, April/May 2010

Jackson-Lewis, Cheryl. *Best Practices and Strategies for Bridging the Digital Divide for Disadvantaged Populations*. Cited in Chapter 33:Teacher’s Manual for North Carolina Educators, Raleigh, NC: McGraw-Hill/Primis Custom Publishing Co., pp. 416-423, 2003

Jackson-Lewis, Cheryl. *Females who are Intellectually Gifted and Highly Talented (F.I.G.H.T.): Career & Educational Opportunities for Gifted Females*. Journal of Educational Opportunity, Volume 15, No. 1, Summer 1996

Jackson, Cheryl D. *The Bottom-Line: Quality Consumer-Oriented Childcare*. U. S. Department of Education, Educational Resources Information Center (ERIC), April 1989

Jackson, Cheryl D. *The Link Between Learning and Earning: A Comprehensive Delivery Model Designed to Improve the Quality of Life of High School Dropouts and 'At-Risk' Youth*. U.S. Department of Education, Educational Resources Information Center (ERIC), April 1989

Jackson, Cheryl D. *A Comparison Study of Urban Disadvantaged Community College Students: Talent Search Participants vs. Non-Talent Search Participants*, Dissertation Abstract International, Vol. 4303-A, September 1982

GRANTS

U.S. Department of Housing & Urban Development, Rural Capacity Building for Community Development and Affordable Housing Grant (co-authored, 2014-not funded), \$3,000,000. The goal of this grant was to address the four agency policies designated a priorities for NOFA: 1) Promote health and housing stability of vulnerable populations, 2) Promote economic development and economic resilience, 3) affirmatively furthering fair housing, and 4) increase the health and safety of homes and embed comprehensive energy efficiency and healthy housing across HUD programs.

National Science Foundation (NSF)-IRES- (co-authored, 2014-not funded), \$250,000. The International Research Experiences for Students (IRES) program supports development of globally-engaged U.S. science and engineering students capable of performing in an international research environment at the forefront of science and engineering. The IRES program supports active research participation by students enrolled as undergraduates or graduate students in any of the areas of research funded by the National Science Foundation. IRES projects involve students in meaningful ways in ongoing research programs or in research projects specifically designed for the IRES program.

U.S. Department of Education proposal funded for four years at the sum total amount of \$1,252,412 beginning October 1, 2007 through September 30, 2012. This grant was provided for the implementation and execution of a Ronald McNair Postbaccalaureate Achievement Program. This program is designed to prepare 140 undergraduate students from underrepresented groups for doctoral study programs.

U.S. Department of Education proposal funded for four years at the sum total amount of \$1,386,888 beginning September 1, 2006 through August 31, 2011. This grant was provided for the implementation and execution of an Educational Talent Search Program. Elizabeth City State University's Educational Talent Search Program is designed to provide comprehensive counseling, information, and outreach services to 900 eligible participants and their parents who reside in Northeastern North Carolina.

U.S. Department of Education proposal funded for four years at the sum total amount of \$960,172 beginning October 1, 2003 through September 30, 2007. This grant was provided for the implementation and execution of a Ronald McNair Postbaccalaureate Achievement Program. This program is designed to prepare eighty students from underrepresented groups for doctoral study programs.

U.S. Department of Education proposal funded for four years at the sum total amount of \$1,320,092 beginning September 1, 2002 through August 31, 2006. This grant was provided for the implementation and execution of an Educational Talent Search Program. Elizabeth City State University's Educational Talent Search Program is designed to provide comprehensive counseling, information, and outreach services to 900 eligible participants and their parents who reside in Northeastern North Carolina.

U.S. Department of Education proposal funded for four years at the sum total amount of \$1,111,776 beginning October 1, 1999 through September 30, 2003. This grant was provided for the implementation and execution of a

Ronald McNair Postbaccalaureate Achievement Program. This program is designed to prepare eighty (80) students from underrepresented groups for doctoral study programs.

U.S. Department of Education proposal funded for four years at the sum total amount of \$1,087,563 beginning September 1, 1998 through August 31, 2002. This grant was provided for the implementation and execution of an Educational Talent Search Program. Elizabeth City State University's Educational Talent Search Program is designed to provide comprehensive counseling, information, and outreach services to 850 eligible participants and their parents who reside in Northeastern North Carolina.

U.S. Department of Education proposal funded for four years at the sum total amount of \$779,152 beginning October 1, 1995 through September 30, 1999. This grant was provided for the implementation and execution of a Ronald McNair Postbaccalaureate Achievement Program.

U.S. Department of Education proposal funded for four years at the sum total amount of \$910,321 beginning September 1, 1994 through August 31, 1998. This grant was provided for the implementation and execution of an Educational Talent Search Program at Elizabeth City State University.

U.S. Department of Education proposal funded for three years at the sum total amount of \$571,708 beginning September 1, 1991 through August 31, 1994. This grant was provided for the implementation and execution of an Educational Talent Search Program at Elizabeth City State University.

U.S. Department of Education proposal funded at \$185,629 (June 1, 1991 to May 31, 1992) to implement an Upward Bound Program at Elizabeth City State University for sixty disadvantaged high school students who has a strong desire to pursue a postsecondary opportunity and could benefit from the program services.

U.S. Department of Education proposal funded for \$106,432 (September 1, 1990 to August 31, 1991) to provide academic Support Service to low-income and/or first generation college students enrolled at Elizabeth City State University.

U.S. Department of Community Services proposal funded at \$240,000 (September 1, 1986 to August 31, 1989) to develop and implement the New Jersey Youth Corp Program sponsored by Atlantic Community College for high school dropouts and "at-risk" students.

City of Philadelphia proposal funded at \$200,000 (July 1, 1982 to June 30, 1985) to provide a comprehensive violence prevention and youth services program for Philadelphia residents sponsored by the Crisis Intervention Program.

U.S. Department of Education proposal funded at \$97,578 (July 1, 1979 to June 30, 1980) to develop and implement a Talent Search Project for the Opportunities Industrialization Center.

AWARDS & HONORS

United States Department of Commerce Outstanding Service Award for serving as a member of the 2012 Malcolm Baldrige National Quality Award of Examiners.

North Carolina Council of Educational Opportunity Programs (NCCEOP) Executive Board Outstanding Service, 2011-2013

North Carolina Council of Educational Opportunity Programs (NCCEOP) Executive Board Recognition for Dedication and Service, 2011-2012

2nd Place Largest Dollar Amount Funded, Elizabeth City State University SPCG Awards Ceremony, 2010

Largest Dollar Amount Continuation Grants, Elizabeth City State University, 2006-2008

Manchester's Who's Who Among Executive & Professional Women in Education, 2005

McNair Scholars Program, 10 Years of Service & Success Award, 2005
Academic Service Award, Elizabeth City State University, 2005
North Carolina Council of Educational Opportunity Programs (NCCEOP), Service Award, 2004
Southern Association of Educational Opportunity Program Personnel (SAEOPP), Service Award, 2003
Largest Number of Proposal Funded, Third Place Winner, Elizabeth City State University, 2001- 2003
Largest Number of Proposal Funded, Elizabeth City State University 1998-2000
Million Dollars Club-Sponsored Program, Elizabeth City State University, 1998
Governor's Awards for Excellence- Nominee for the State of North Carolina, 1998
International Who's Who of Professional Management, 1995
SGA Advisor's Appreciation Award, Elizabeth City State University, 1994
Who's Who in the East, 1991
Crisis Intervention Network Award for Outstanding Performance, 1984
Four Chaplains Legion of Honor Membership, 1983
Outstanding Young Women of America, 1981
Executive Director's Incentive Award, Philadelphia Opportunities Industrialization Center, 1979
Outstanding Community Service Organization Award, Philadelphia Tribune, 1979

MEMBERSHIPS & AFFILIATIONS

American College Personnel Association (ACPA)
Alpha Kappa Alpha Sorority, Incorporated (AKA, Inc.), Life member
American Association of University Women (AAUW)
Association for Supervision and Curriculum Development (ASCD)
Council for Opportunities in Education (COE)
Girl Scouts of America (GSA), Life member
The Links, Incorporated (Technology Chair, Elizabeth City, NC)
The Mount Lebanon Missionary Baptist Church (Greeter, Intercessory, and Torchbearer Ministries)
National Association of Student Affairs Administrators in Higher Education (NASPA)
National Association of Women in Higher Education (NAWHE)
National Association of University Women (NAUW)

North Carolina Association for Supervision and Curriculum Development (NCASCD)

North Carolina Council of Educational Opportunity Programs (NCCEOP), Eastern Area Representative

Order of the Eastern Stars, Hood Chapter # 33

Southeastern Association of Educational Opportunity Programs (SAEOPP)

West Philadelphia High School Alumni Association (Life member; Board of Directors)

UNIVERSITY COMMITTEES/INVOLVEMENT

Academic Administrative and Planning Council

Academic Executive Council

Adhoc Committee on Recruitment & Retention

Articulation Agreement/Curriculum Committee

Building & Facilities Committee

Calendar Committee

Commencement Marshall

Curriculum Committee

Dean of Education, Hiring & Selection Committee

Employee Appreciation Committee

Enrollment Management & Marketing (Precollege Liaison)

Enrollment Management Team (EMT)

Faculty/Staff Mentoring Program

Graduate Council (Chair)

Library Council

M. L. Burnim Student Leadership Awards Committee

Registration Taskforce

Southern Association of Colleges and Schools (SACS): Principal Committee III- Institutional Effectiveness, Co-Chair

SPA Selection & Hiring Committee (Chair)

Substance Abuse Committee

Textbook Committee

Weekend/Evening, Continuing Education & Summer School Advisory Committee (Chair)

INTERNATIONAL TRAVEL

Africa, Asia, Canada, Caribbean Islands, Europe and South America

PROFESSIONAL REFERENCES

References are readily available upon request.